

SUSMAN GODFREY'S

MINORITY OWNED BUSINESS (MOBUS) PRO BONO PROGRAM

Potential Client Application

Thank you for your interest in applying to Susman Godfrey's Minority-Owned Business (MOBUS) Pro Bono Program. MOBUS provides legal representation to minority-owned businesses in Houston solely in connection with commercial litigation, such as breach of contract, fraud, and other business disputes.

We will work with clients that are a good match for our program and fit our other selection criteria. Because Susman Godfrey's MOBUS capacity is limited, we are unable to provide assistance to all potential clients that submit an application. We cannot guarantee that we will accept you as a client or provide any legal assistance on any of the matters you describe in this application.

Please note that completing this application does not create an attorney-client relationship. Even if we proceed to discuss the potential for a client relationship with you, neither you nor your business or organization will be a client of Susman Godfrey unless and until that relationship is confirmed in a written fee agreement signed by us and by you. **Given this fact, please do not include any information in your application that you consider to be confidential.** We also cannot guarantee that we will be able to review and respond to this application in time for any deadlines that may be applicable to your matter. If your matter is time-sensitive, it may be in your best interest to contact another attorney.

This application helps us learn more about your business so that we can determine whether your needs are a good match for the services Susman Godfrey's MOBUS Pro Bono Program provides.

Submit completed applications to SG-MOBUS@susmangodfrey.com

Clients accepted by Susman Godfrey for its MOBUS Pro Bono Program will not pay Susman Godfrey for its time working on the dispute. Further, depending on the client's financial situation, Susman Godfrey may advance all or a portion of the Client's litigation expenses.

Acknowledgment: I have read the statements above and want to submit a potential client application to Susman Godfrey's MOBUS Pro Bono Program. I understand that submitting this application does not create an attorney-client relationship.

Yes

No

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1. Your Name: _____

2. Phone Number: _____

3. Email Address: _____

4. Business Name (including DBA): _____

If incorporated, please include the legal entity name as well as any DBA names (registered or unregistered). If unincorporated, please include the name or names under which the business or entity has been operating or the proposed name of the entity.

5. Physical Street Address: _____

6. Physical City, State, Zip: _____

7. Mailing Street Address: _____

8. Mailing City, State, Zip: _____

9. Website: _____

A website is not a prerequisite for becoming a client of Susman Godfrey but will help the firm in its evaluation and understanding of the client and their organization. Please include any links to social media accounts set up for the business.

10. Your title at the business (for example, owner or director): _____

11. Who are the owners and directors of the business? Please provide a brief description of each owner/director's background, how much of the business each person owns (for example, what percentage of profits losses does each owner receive), and identify which owners and directors are persons of color (meaning non-white).

Owner/director's background should include relevant employment, volunteer, educational, or personal experience.

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12. Confirm that you are a minority-owned business.

Susman Godfrey defines minority-owned business as when persons of color have majority ownership, management, and control (51%+) of the business.

Yes No

13. Has your business received Minority Business Enterprise (MBE) certification?

Yes No

If Yes, then through which organization did your business receive MBE certification?

14. Are you a SURE (Stimulating Urban Renewal through Entrepreneurship) program graduate or current entrepreneur?

Yes No

If no, how did you learn about Susman Godfrey's MOBUS Pro Bono Program:

15. How many people does your business employ? _____

16. What is the gross monthly revenue and net monthly revenue of your business?

Gross Monthly Revenue: _____

Net Monthly Revenue: _____

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17. Please describe any special circumstances Susman Godfrey should consider about the financial condition of your business.

This could include debts, change in revenue, special business expenses, or other emergency-type financial obligations.

18. How long has the business existed?

For existing businesses/organizations, please detail both when the business/organization began operating and when the business/organization was legally incorporated or registered.

19. What is the mission and/or purpose of the business?

Please provide a clear and concise statement detailing your product and/or service and your customer base.

20. Please describe any positive social or community impact of the business.

Positive social or community impact is not a prerequisite to working with Susman Godfrey; however, the firm does consider social and community impacts of the businesses it serves as part of the MOBUS Pro Bono Program. Social and community impacts may be indirect, such as job creation and community development.

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21. Please list the name(s) of the adverse party or parties?

Please include the names of any and every businesses or individuals that you have a dispute with. We need this information to run a conflicts check.

22. Please provide a general description of your commercial litigation dispute – do not include any confidential information.

Please include whether your business would be a plaintiff (i.e., bringing a claim) or defendant (i.e., defending against a claim brought by another party) and whether a lawsuit or arbitration demand has been made. Please also include the name of any attorney/law firm retained by the adverse party. This will help Susman Godfrey evaluate whether the firm is a proper fit to assist the business in its commercial litigation dispute.

23. Please describe any specific time-frame or deadlines that we should be aware of.

Providing a realistic time-frame and all applicable deadlines will best help Susman Godfrey determine the appropriateness of fit of the potential client to the firm's MOBUS Pro Bono program.

24. Have you previously contacted another attorney about the commercial dispute described above?

Yes No

If Yes, then tell us who you contacted? _____

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25. If Susman Godfrey does not accept you as a MOBUS pro bono client, what other attorneys or law firms would you contact?

26. Please tell us anything else you think we should know about the business.

Beyond the information already provided, what additional context will help Susman Godfrey understand your business and your dispute?

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